



KIMBERTON YOUTH ATHLETIC LEAGUE

SERVING THE YOUTH OF THE KIMBERTON AREA SINCE 1955



LEAGUE CONSTITUTION - Revised 2023

ARTICLE I - NAME

This organization shall be known as the Kimberton Youth Athletic League (hereafter referred to as "KYAL.")

ARTICLE II - OBJECTIVE

- (a) The objective of KYAL shall be to instill firmly in the youth of the community good values that will help them grow into well-mannered, hardworking, responsible members of our community.
- (b) The objective will be achieved by providing supervised competitive sports. The adults shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary, and that the molding of future citizens is of prime importance.

ARTICLE III - GOVERNMENT

- (a) Composition - The government of KYAL shall be under the supervision of the Executive Board. The Executive Board will consist of (10) ten members. Those (10) ten members will consist of (7) seven League Officers and (3) three other Directors. The (7) seven League Officers are the President, Vice President, Secretary, Membership Secretary, Treasurer, Baseball Commissioner, and Softball Commissioner. The other (3) three Directors will consist of three (3) board members each elected for a three (3) year term. The Executive Board will appoint a Snackbar Financial Manager to supervise all snackbar activities for the upcoming year. The Snackbar Financial Manager will be responsible for managing the Snackbar Operating Account following all requirements set forth in [ARTICLE VI.] The Snackbar Financial Manager maybe a member of the elected Executive Board or an adult member as defined in [ARTICLE IV, Section (c).] The position of Snackbar Financial Manager is not a position on the Executive Board.
- (b) Nominations - At least (1) one candidate for each of the previously mentioned League Officers, shall be nominated from the general membership and presented at the October General Meeting. At this meeting, all other persons, either nominated by another, or themselves, will be presented from the floor, for any office, and placed on the ballot. Each year (1) one of the (3) three year term director positions will be placed on the ballot (The Director position terms have been staggered so (1) one of the (3) three Director terms expire each year.) Nominations and procedures for director positions, are to be the same as those established for League Officers. Elections for the Executive Board will be held during the November General Meeting. The procedures for voting are as follows: (1) one vote per adult member who meets the attendance and membership requirements as set forth in [ARTICLE IV, Section (c).] The vote will be conducted by an anonymous ballot, with all elections finalized by majority count. The ballots will be counted by the (2) two directors not up for reelection. If either or both directors are not present, any two members of the board who are not involved in the position being attested for in the current election may count the votes. Those running for office have the right to observe the counting process. The new League Officers will begin their (1) one year term in December,

contingent upon meeting the background check requirements. The newly elected Director will also begin his/her (3) three year term in December, contingent upon meeting the background check requirements.

(c) Vacant Office - In the event of resignation, removal, or death of any League Officer or Director, an election shall be held at the next regularly scheduled monthly meeting to fill the vacancy. In the event of the resignation, removal, or death of the President, the Vice President shall govern until the next regularly scheduled monthly meeting when a replacement can be elected. In the aforementioned instance, all members of the KYAL, including the other League Officers and Directors, shall be eligible for the office of President.

(d) Removal of an Executive Board Member - Any Executive Board Member convicted of a felony during their term in office shall be automatically suspended and an emergency Executive Board meeting shall be called within 48 hours. If the President is convicted, the Vice President will assume the duties of the President. The Executive Board shall discuss the situation and vote to either lift the suspension, reevaluate the suspension within 60 days, or vote to remove the person from office. In order to lift the suspension, the vote must be unanimous. In order to remove the individual from office, the Executive Board must vote and have (7) seven or more members in favor of removing the Board Member. If the Executive Board cannot come to a consensus, the individual in question shall remain suspended and the Executive Board must set a date to reconvene within 60 days. In the meantime, the Executive Board must appoint a member of the Board or multiple members of the Board to take over the duties of the suspended League Officer or Director until the General Membership can elect an interim replacement at the next General Membership Meeting.

(e) Executive Board Votes - All votes by the Executive Board will be a majority vote unless otherwise stated. That means (6) six or more members must be in favor. In the event of a tie, the League Officers will vote.

(d) League Year - The official KYAL league year will be from December 1st to November 30th of each year.

ARTICLE IV - MEMBERSHIP

(a) Youth Age/Residence Requirements - Any youth meeting the requirement of age and residence within KYAL's boundaries, as set forth in the sections of Rules and Boundaries, shall be eligible to participate in KYAL's activities providing one or more of his/her parents or guardians are members in good standing.

(b) Parent/Guardian Participation - Parents or guardians of youth participating in KYAL activities are required to volunteer a minimum of (5) five hours of time per child during the membership year for the furtherance of KYAL's activities. This may include but is not limited to coaching, snackbar duty, work parties, participation on league committees, and help with fundraisers. The Executive Board, with a majority vote, may fine a parent or guardian up to \$50.00 for refusal to meet the minimum requirement of (5) five volunteer hours and suspend their child from league activities until the payment is collected.

A coach or the team parent may assign each parent or guardian snackbar duty throughout the season. Snackbar duty will count towards each parent/guardian's volunteer hours. The Executive Board, with a majority vote, may fine a parent or guardian up to \$50.00 and suspend their child from league activities until the payment is collected for refusal to complete their scheduled snackbar assignments.

(c) Adult Membership - Adult members (18 years of age or older), include parents/guardians of youth registering for league activities, current Executive Board Members, and the appointed Snackbar Financial Manager. Any other adult may be granted membership for the year by a (60%) sixty percent or more vote of the entire Executive Board of KYAL. A lifetime membership may be awarded to any adult after (10) ten years of continuous service by an (80%) eighty percent or more vote of the entire Executive Board Members.

- (d) Adult Suspension/Ban - The Executive Board, at any of its meetings, shall have the authority to suspend any adult member whose conduct is considered to be detrimental to the best interest of KYAL by a (60%) sixty percent or more vote of the entire Executive Board.
- (e) Youth Suspension - Only the Executive Board has the right to suspend a youth from any league activities. If any adult member feels a youth should be suspended for his/her actions they must bring the issue to the President or the division's respective Commissioner. The Executive Board upon evidence of the misconduct of any youth, may discuss the issue and by a (60%) sixty percent or more vote of the entire Executive Board may determine what action, if any should be taken. At no time shall any youth be suspended or dropped from the team roster by their manager.
- (f) Missed Games - Parents/Guardians must notify their child's manager when their child is not going to make a scheduled game. If the child is going to miss (3) three consecutive games, for any reason, the manager of the youth's team must notify the Division's Commissioner and the League President. In all divisions, except the Majors, the respective Commissioner and League President may decide how to proceed if they are in agreement. If they cannot agree on a solution, the issue must be presented to the Executive Board within (48) forty-eight hours and a majority vote of the Board of Directors shall decide how to proceed. If the player in question is on a Major team, the respective Commissioner and League President may decide how to proceed if they are in agreement. If they cannot agree on a solution, the issue must be presented to the major managers within (48) forty-eight hours and a majority vote of the major coaches shall decide how to proceed upon approval of the Executive Board by majority vote. Legitimate excuses shall be illness, injury, or a death in the family. At no time shall any youth be demoted to reserve status or dropped from the team roster before the Executive Board has approved the decision. If action is taken to suspend a youth or drop him from a team, the individual will be eligible the following season to try-out and go through standard drafting procedures, unless he is to remain on the same team. In that case, the youth will not go through try-outs and the draft.

ARTICLE V - MEETINGS

- (a) Monthly General Membership Meetings - Monthly General Membership Meetings shall be held the third Monday of each month. Additional meetings may be called at any time upon approval of (3) three Executive Board members.
- (b) Quorum - Nine (9) members, including any members of the Executive Board, shall constitute a quorum at any meeting.
- (c) Motions - Motions from the floor shall be accepted, discussed, and put to a majority vote by the members present that are eligible to vote per [ARTICLE V, Section (d)].
- (d) Voting Eligibility - Any adult member as defined in [ARTICLE IV, Section (c)] missing (2) two consecutive General Membership Meetings cannot vote at the third meeting. In addition, adult members must attend 50% of the meetings through the official league year in order to vote at the November elections.
- (e) Voting - The vote of the eligible adult members present at a general meeting will be the only valid vote accepted on issues presented, election of officers, or matters of the league.

ARTICLE VI - FINANCIAL POLICY

(a) Receipts and Expense Claims - All receipts and expense claims must be turned into the Treasurer by the October General Membership Meeting.

(b) Bank Accounts - KYAL will operate using the (2) two checking accounts listed in [ARTICLE VI, Section J.] KYAL may also choose to place money into Certificated of Deposits with a (70%) seventy percent majority vote by the Executive Board. All income and expenditures not relating to the daily operation of KYAL's Snackbar shall go through the Operating Account. The income and expenditures relating to the daily operation of the Snackbar will go through the Snackbar Operating Account.

Operating Account - The Treasurer shall be responsible for tracking all financial activity running through the Operating Account. Checks written from this account must have both the Treasurer and President's signature. If the President or Treasurer are unable to sign a check they may request the Vice President act in their place by sending an e-mail and/or text message to all members, the President, Vice President, and Treasurer authorizing the Vice President to sign a check.

If both the President and Treasurer request a debit card be issued, that is tied to the Operating Account, the Executive Board may approve this request if the board unanimously approves the use of the card for the fiscal year and the general membership votes to approve the use of a debit card. A written letter must be provided to the bank authorizing the Debit Card. Only the President can authorize the card being used for purchases by Executive Board Members or League Members. All purchases made on the debit card must meet all requirements set forth in Article VI, section c and d. A receipt for anything purchased on the card must be submitted to the Treasurer with the President's signature. The Treasurer must sign the receipt and add it to the league books. By signing the receipt, the President and Treasurer are acknowledging the purchase was made following all proper procedures set forth in the constitution.

A monthly financial report documenting the activity in the Operating Account shall be presented at each month's general membership meeting.

Snackbar Operating Account - The Snackbar Financial Manager shall be responsible for tracking all financial activity running through the Snackbar Operating Account. Checks written from this account must have both the Snackbar Financial Manager and the President's signature. In the event the Snackbar Financial Manager is the President the Executive Board will vote to determine who the 2nd authorized signer will be on the Snackbar Operating Account for the season. The Executive Board will also elect a 3rd approved signer on the account. The 2nd and 3rd signer must be a board member. The 3rd signer may only sign a check if the Snackbar Financial Manager or the 2nd elected signer are sent an e-mail and/or text to all three authorized signers requesting the 3rd signer to act in their place to sign the check.

All expenses paid by cash must be recorded in a cash expense log, must be under (\$100.00) one hundred dollars, and must be approved by the Snackbar Financial Manager or President prior to paying the expense. A monthly financial report, including the cash expense log, documenting all financial activity in the Snackbar Operating Account shall be presented at each of the month's general membership meeting from March through October. At the November General Membership Meeting, the Snackbar Financial Manager shall present a final report documenting the total revenue, expenses, and profits from the snackbar for the year. The Snackbar Operating Account shall be reduced to (\$7,000.00) seven thousand dollars by transferring the additional funds into the Operating Account no later than November 30th.

(c) Expenditures -

Operating Account - Expenditures of (\$800.00) eight hundred dollars or less relating to the daily operation of KYAL can be made by the President with the approval of the Treasurer without approval of the General Membership provided the funds are available and a receipt and justification for goods and services is presented to the general membership at its next regularly scheduled meeting. These expenditures include, but are not limited to paying the trash bill, electric bill, internet bill, water bill, lawn care bills, equipment or building repair or maintenance bills, umpire fees, the purchase of baseballs and softballs, and field maintenance supplies. Expenditures exceeding (\$800.00) eight hundred dollars must be approved by the General Membership prior to making any purchase.

Snackbar Operating Account - Expenditures of (\$800.00) eight hundred dollars or less relating to the daily operation of the Snackbar can be made, with the approval of the President and Snackbar Financial Manager provided the funds are available and a receipt and justification for goods and services is presented to the general membership at its next regularly scheduled meeting. If the President is the Snackbar Financial Manager, then the President and Treasurer must approve the expense. Expenditures exceeding (\$800.00) eight hundred dollars but less than (\$3,000.00) three thousand dollars can be approved by the Snackbar Financial Manager, the President, and the Treasurer if the purchase is a bulk food order provided the funds are available and a receipt and justification for goods and services is presented to the general membership at its next regularly scheduled meeting. If the President or Treasurer is the Snackbar Financial Manager then the Vice President must also approve the purchase. Any other expenditures exceeding (\$800.00) eight hundred dollars must be approved by the General Membership.

(d) Emergency Expenditures

Operating Account - In an emergency situation, the President, with the approval of the Treasurer and the majority of the Executive Board, is authorized to spend up to (\$1,500.00) one thousand five hundred dollars provided the funds are available and a receipt and justification for goods and services is presented to the general membership at its next regularly scheduled meeting. In an emergency situation, the President, with the approval of the Treasurer and (4/5) four fifths of the Executive Board, is authorized to spend up to (\$3,000.00) three thousand dollars provided the funds are available and a receipt and justification for goods and services is presented to the general membership at its next regularly scheduled meeting.

Snackbar Operating Account - In an emergency situation, the President, with the approval of the majority of the Executive Board, is authorized to spend up to (\$1,500.00) one thousand five hundred dollars for items needed in the snackbar provided the funds are available and a receipt and justification for goods and services is presented to the general membership at its next regularly scheduled meeting. In an emergency situation, the President, with the approval of (4/5) four fifths of the Executive Board, is authorized to spend up to (\$3,000.00) three thousand dollars for items needed in the snackbar provided the funds are available and a receipt and justification for goods and services is presented to the general membership at its next regularly scheduled meeting.

(g) Donations, Flowers, and Memorials - It shall be the policy of KYAL that any donations, flowers, or memorials shall not exceed the cost of (1) one spring youth membership unless approved by the general membership.

(h) Review of the books - The books of both the Operating Account and the Snackbar Operating Account must be closed and presented for review by December 31st. The Executive Board of KYAL shall appoint someone by majority vote to review the books and submit a written report to the KYAL general membership no later than the February General Membership Meeting. In addition, the Snackbar Financial Manager shall present the Treasurer and Secretary with a copy of the Snackbar Operating Account report at each General Membership Meeting from March through October. The Treasurer shall present the Secretary with a copy of the Operating Account report at each General Membership Meeting. The Operating Account report and the Snackbar Operating Account report should be stored with the monthly minutes for record keeping purposes by the Secretary.

(i) KYAL's STATE TAX EXEMPT NUMBER - which should be used for any purchases for league matters that the league might be charged a tax.

This number is good for the entire existence of KYAL #75-02516-0.

KYAL's FEDERAL TAX NUMBER is #23-2325730

(j) KYAL's BANK ACCOUNTS, are to be used and applied to where ever and whenever possible when dealing with bank transactions

Operating Account at Phoenixville Federal (Checking)

Snackbar Account at Phoenixville Federal (Checking)

(k) KYAL Electronic Use of Funds

KYAL may collect money using electronic applications such as Square, Venmo, Paypal, etc. if the Executive Board approves the use of these electronic applications. These accounts are strictly for the collection of funds. At no time, may KYAL send money using such accounts other than transferring the balance into the league's Bank Accounts. Any monies sitting in these accounts must be reported at the General Membership Meeting by the Treasurer and Snackbar Financial Manager. Funds must be transferred into the corresponding Bank Accounts at the end of each month.

ARTICLE VII - SPECIAL ACTIVITIES

No special KYAL sponsored activities shall be scheduled or engaged in that may interfere with any regularly scheduled KYAL activities. All special events sponsored by KYAL must be approved by the Executive Board by a majority vote.

ARTICLE VIII - INSURANCE

- (a) KYAL Activities - No KYAL activities shall be started without full insurance coverage on all participating members and supervisors. Insurance must not be permitted to lapse on any property or equipment that is owned or leased by KYAL as long as this organization exists.
- (b) Visiting Teams - The KYAL President shall be responsible to see that all participating visiting teams that play or practice on KYAL's fields have insurance. During the regular season, it is the responsibility of the Girl's Commissioner to collect a copy of any visiting softball teams' insurance and present it to the President before the team practices or plays on KYAL grounds. If a tournament is held at KYAL, it is the responsibility of the Tournament Directors to collect a copy of each participating teams insurance and present them to the President before the team may practice or play on KYAL grounds. If an individual team scrimmage is arrange, it is the responsibility of the KYAL Manager to collect a copy of the visiting teams insurance and present it to the President.

ARTICLE IX - BOUNDARIES

- (a) Residence - The KYAL boundaries enclosing our territory as set forth by Babe Ruth Headquarters are (both sides of roads): Township Line Road south, East on Coldstream Road, South on Charlestown Road, South on Pickering Road, South on Merlin, West on Pikeland , Road, West on Clover Mill Road, North on Route 113, West on Kimberton Road, West on Pughtown Road, North on Ford Road, Across-county to and North on Hickory Grove Road, East on Route 23, North on Bonnie Brae Road, West on Route 724, North on Pikeland Avenue, East on Wall Street, North on Huntsberger Road, and East along the Schuylkill River to a line directly North of Township Line Road.
- (b) Exceptions - Exceptions may be made to the above with a favorable vote of the Executive Board.
- (c) Non-residence - All children of members having a membership from the previous year shall be permitted to continue all KYAL activities, regardless of residence, as long as membership is maintained in good standing.

ARTICLE X - ELECTION OF MANAGERS AND ASSISTANT COACHES

- (a) Team Managers - The names of all candidates for team managers shall be presented to the general membership at the January General Membership meeting. All managers, including managers of all tournament teams, must be at least 18 years of age at the time of the election, must pass the league's criminal background check requirements, and must meet requirements under [ARTICLE IV, Section (c).] Candidates will be voted upon at the February General Membership Meeting. Election to the position of team manager shall be by simple majority of those present and eligible to vote per [ARTICLE V, Section (d)] provided a quorum exists, and contingent upon passing the league's criminal background check process.
- (b) Manager's Meeting Attendance - All managers or a representative may not miss two consecutive meetings from February through June without prior approval from the President. This will insure a manager's current league knowledge of important issues presented at each monthly general membership meeting. Failure to comply will result in loss of practice privileges on Fields (1) one, (2) two, and (3) three along with the ability to run for a tournament team manager position unless approved by the Executive Board by a majority vote.
- (c) Assistant Coaches - Each team manager may appoint assistant coaches, but those coaches must have passed the

League's Criminal Background Check process. The team manager must submit a list of his/her assistant coaches to the Background Check committee, no later than a week after their team's draft, for verification that all his/her coaches have completed and passed the criminal background check process. Upon verification by the Background Check Committee the team will be permitted to start practicing. **AT NO TIME** may any non-approved adult help out at a practice or game. All assistant coaches must be at least 18 years of age and must meet the requirements under [ARTICLE IV, Section (c).]

- (d) Vacancies Prior to Playing Season - If a candidate cannot be found to assume the team manager position for an existing team by January or February's membership meetings, names of candidates for the open positions shall be submitted to the general membership at its next regularly scheduled meeting. A vote shall be taken at the first meeting after the meeting during which the names of the candidates for the team managers were presented.
- (e) Vacancies During Playing Season - If at any time during the playing season a manager's position is vacated, the position shall be filled as soon as possible with the approval of the Executive Board and a passing criminal background check.
- (f) Adding a Coach - A team manager may appoint a coach after their respective draft contingent upon **that coach** passing the league's criminal background check process and the approval of the Executive Board. This person must be at least 18 years of age or older and may not begin coaching the team until the Executive Board and the Background Check Committee have approved the coach.

ARTICLE XI - COMMITTEES

- (a) Standing Committees - The following will be Standing Committees:
 - 1. Draft and Playing Rules Committee
 - 2. Disputes and Protest Committee
 - 3. Background Check Committee
 - 4. Strategic Plan Committee
- (b) Special Committees - Special committees may be appointed by the Executive Board though a majority vote.
- (c) All committees and their members will be made available on KYAL's website.

ARTICLE XII - DRAFT AND PLAYING RULES COMMITTEE

- (a) Appointment of Committee - There will be (2) two Draft and Playing Rules Committee's. There will be (1) one for the softball divisions and (1) one for the baseball divisions. The Baseball Draft and Playing Rules Committee will consist of the President and the Boy's Commissioner, each of which must appoint a minimum of (1) one League Member and a maximum of (3) three League Members to the Baseball Draft and Playing Rules Committee. The Softball Draft and Playing Rules Committee will consist of the President and the Girl's Commissioner, each of which must appoint a minimum of (1) one League Member and a maximum of (3) three League Members to the Softball Draft and Playing Rules Committee. The committee shall be appointed no later than January's General Membership Meeting.
- (b) Recommendation of Committee and Approval/Non-Approval by the Executive Board - The committee will present its recommendations to the Executive Board no later than the March Board Meeting. The Executive Board shall vote to approve or not approve the Committee's recommendations at their March Board Meeting.

(c) Presentation to Membership - When Draft and Playing Rules are approved by the Executive Board, the Boy's Commissioner and Girl's Commissioner shall present and explain the new or modified rules to the General Membership at the regularly scheduled March meeting.

ARTICLE XIII - DISPUTES AND PROTEST COMMITTEE

- (a) Committee Members - The Disputes and Protest Committee for T-Ball, A, AA, and the AAA divisions shall be comprised of the President and the respective boy's or girl's commissioner. The Disputes and Protest Committee for the Major Divisions shall be comprised of the President, the respective boy's or girl's commissioner, and the managers of each major team. No (1) one person will have more than (1) one vote within the committee even if they hold multiple positions.
- (b) Duties - The Disputes and Protest Committee shall rule on all disputes and protests not covered by the adopted Draft Rules and Playing Rules or rule on the interpretation of said rules. The members of the Disputes and Protest Committee present at the field and not involved in the game as a coach will decide any dispute immediately. Decisions will be made by a majority vote of the committee members present. If the vote is split, the Board Members present and not involved in the game as a coach will make a decision by majority vote. If the decision is still split, the initial ruling of the umpire crew will be final and the game will then resume. All decisions made by the Disputes and Protest Committee will be final.

ARTICLE XIV - BACKGROUND CHECKS

- (a) Committee Members - A Background Check Committee will monitor the background check process. The Background Check Committee will be comprised of (5) five or more Executive Board Members as decided by the Executive Board.
- (b) Background Check Requirements - All managers, assistant coaches, scorekeepers, and any other adult members helping at a game or practice must meet the background check requirements set by the Executive Board. The background check process the Executive Board approves must include a National Background Check and a National Sex Offender Search. Background checks will be valid for (3) three years from the date of submission.

As of the 2014 Season, Protect Youth Sports will be running KYAL's background checks. If Protect Youth Sports does not recommend an adult member, that member may not coach unless the Executive Board unanimously votes to approve the individual. If Protect Youth Sports, recommends to accept the coach with conditions, the Executive Board must approve that coach by majority vote.

The second paragraph of ARTICLE XIV, Section (b) maybe amended by the Executive Board if they vote to switch companies by majority vote.

- (c) Verification Duties -

EXECUTIVE BOARD VERIFICATION - The committee needs to verify that each Board Member submits and receives a passing criminal background check by the December Board Meeting. If a passing criminal background check is not on file for a Board Member by the January General Membership Meeting, the Board Member must be removed from his/her position unless the Board unanimously grants the individual an extension. If the Board Member is removed from his/her position the vacated position must be filled following [ARTICLE III, Section (c).]

MANAGERS VERIFICATION - The committee must verify that the managers nominated at the January General Membership Meeting submit and pass the criminal background check before the February General Membership Meeting. No adult member, without a passing criminal background check on file, may run for a manager position against an adult member with a passing criminal background check on file. If a person is running unopposed and has not passed the

criminal background check he/she maybe approved, but their position will be contingent upon successfully passing the league's criminal background check process no later than March 1st. If a team does not have a coach meeting the League's Criminal Background Check requirements by March 1st, the position will be filled following [ARTICLE X, Section (d)]. Managers will not be permitted to participate in any league activities, involving children, including tryouts and the Draft unless they have completed and passed the league's criminal background check process.

ASSISTANT COACHES, SCOREKEEPERS, AND OTHER ADULT VERIFICATION - Each team manager must submit a complete list of their assistant coaches, scorekeepers, and any other adult working with their team to the Background Check Committee no later than a week after their draft. Teams may not begin practicing until the Background Check Committee has verified each person on the list has passed the League's Background Check process. Any manager found practicing before their coaches have been approved or found practicing using a person not approved by the Background Check Committee shall be immediately required to remove all non-approved people from the practice and will be on probation until the Executive Board reviews the incident. While on probation the team may not practice. The Executive Board has (1) one week to review the incident and assess any further consequences.

STUDENT COACHES VERIFICATION - Student coaches are KYAL Alumni who as of March 1st of the current season are 18 years old or younger and still in Middle School or High School. Anyone over the age of 18 as of March 1st of the current year cannot be considered a Student Coach. Background checks on student coaches are not required but the Background Check Committee must be made aware of any student coaches and approve them.

(d) Responsibility of the adult members obtaining a background check - The financial responsibilities of the background check process will be on the individual person and not KYAL. The individual must use the current system the Executive Board designates to obtain their background checks. These background checks must be renewed every (3) three years. If the individual is convicted of any felony at any time while an adult member of KYAL they must notify the Executive Board immediately.

ARTICLE XV - STRATEGIC PLAN COMMITTEE

(a) Committee Members - The strategic plan committee shall be assembled every (4) four years starting in 2014. The Committee Members will include up to (5) five Executive Board Members appointed by the Board and up to (5) five additional adult members voted on by the general membership. Board Members may be elected by the general membership if they are not appointed by the Executive Board. A signup sheet to be a on the committee must be passed around at the January, February, and March General Membership Meeting with a majority vote by the general membership at the March General Membership Meeting to elect the additional (5) five members.

(b) Duties - This committee will meet and evaluate where the league stands in terms of enrollment, programs, facilities, and equipment. They will also review where the league stands financially, and they will review the League Constitution. They will provide a report of their findings at the November General Membership meeting along with a suggested Strategic Plan with how to improve the league over the next (3) three years. The Executive Board will review the Strategic Plan at the December Board Meeting and present the approved Strategic Plan to the General Membership at the January General Membership Meeting.

(c) Additional Readings of the Strategic Plan - Each December, the Executive Board must review the current strategic plan at their Board Meeting and prepare a report to be read at the January General Membership Meeting sharing where the league stands on each item addressed in the current Strategic Plan. This report will be posted on the league's website.

ARTICLE XVI - AMENDMENTS

This Constitution or any Section thereof may be amended or repealed by a written proposal at any regular monthly meeting with subsequent readings of the proposals at the next (2) two regularly scheduled meetings with a vote taken during the (3rd) third meeting. Approval of any proposed change must be a (2/3) two-thirds vote of members present and a minimum of fifteen (15) members shall be present before a vote may be requested.

ARTICLE XVII - PARLIAMENTARY AUTHORITY

Roberts Rules of Order, Revised, shall be the parliamentary authority where applicable, and where there is no conflict between said rules and the Constitution of KYAL.

ARTICLE XVIII - DISTRIBUTION OF SURPLUS FUNDS

No officer, board member, or any other member of KYAL may profit from the sale or dissolution of KYAL. Also, the above mentioned may not share in any surplus funds that may have accrued.